POLICY: ASSESSMENT AND EVALUATION

Titiro whakamuri, kokiri whakamua
Look back and reflect so you can move forward.

PURPOSE:

1. To ensure best practice assessment and evaluation is used to monitor student progress and achievement, inform planning and next steps in learning to improve student learning.

2. To support the provision of relevant feedback to parents, promoting transparency and highlighting ways that they can help their children's progress.

PROCEDURES:

1. Data will be collected in a variety of ways, including daily observation, peer and self-assessment, work samples, running records, testing and conferencing. See appendix one for assessment schedule.

2. Official records will consist of cumulative folio and two annual written reports for each child. Data from formal assessment is kept on the student management system.

3. Cumulative Record Folios, Year 0-6, will be used to record individual progress of all children.

4. Reporting to parents will include a parent information evening at the beginning of the year (Meet the Teacher), triadic goal setting with parents, students and teachers in Term 1, Parent-Teacher interviews following a mid year written report, and a written report at the end of the year.

5. Information on children will be available to their parents on request with reasonable notification. Such information is confidential and will be used only for the purposes for which it is collected.

POLICY REVIEW DATE:

This policy will be reviewed according to the Board's Effectiveness Review Programme.

STELLA MARIS CATHOLIC PRIMARY SCHOOL - SILVERDALE, AUCKLAND

APPENDIX 1

Stella Maris Assessment Schedule					
Assessment Type	**Year Level**	**Term 1**	**Term 2**	**Term 3**	**Term 4**

READING					
Running Record	Year 1-2	★	★	★	★
PROBE Running Record	Yr 3-6	★		★	
PAT Comprehension	Yr 4-6	★			
PAT Vocabulary	Yr 4-6	★			
PAT Listening	Yr 3-6	★			
PAT Punctuation and Grammar	Yr 3-6	★			

WRITING					
E -asTTle - Writing Sample	Yr 2-6	★		★	
Peter's Spelling	Yr 2-6	★		★	

MATHEMATICS					
JAM - Number Knowledge	Yr 1-3	★		★	
JAM – Strategy Assessment	Yr 1-3		★		★
IKAN (Number Knowledge)	Yr 4-8	★		★	
GLOSS (Strategy Assessment)	Yr 4-6		★		★
PAT Mathematics	Yr 4-6	★			

New Entrant Assessment	Within 4 weeks of starting school
Six Year Net	On or near 6 Year Birthday

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