

STELLA MARIS CATHOLIC SCHOOL

POLICY: Private Tutors Policy

Kia Kaha, kia maia, kia manawanui

Be strong, be brave, be steadfast

PURPOSE:

To provide guidelines for private tutoring programmes during school hours.

Criteria for Private Tutoring Programmes.

- They will aim to enrich the content of the school's educational programme.
- They will aim to address particular needs of students in areas that are not provided by the school.
- They will not replace regular school educational programmes.

PROCEDURES:

1. Private tutors will follow the school's health and safety procedures. New tutors will be provided with a copy of health and safety procedures and this policy when they first start.
2. The tutors will undergo Police vetting.
3. The tutors can liaise with classroom teachers where appropriate.
4. Tutors must enter into a written agreement with a student's parents or caregivers before tuition commences. Fees are the sole responsibility of the parents/caregivers.
5. Private tutoring lessons will not commence before 11am.

POLICY REVIEW DATE

This Policy will be reviewed according to the Board's Effectiveness Review Programme